



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

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Second District

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Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

September 23, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to read "W. T. Fujioka", is written over the printed name and title.

INTERNAL SERVICES DEPARTMENT MANAGEMENT PROMOTION EXCEEDING \$150,000 ANNUALLY

Consistent with the August 4, 1998 Board-approved policy on managerial salaries, we have reviewed and recommend Board approval of the Internal Services Department's (ISD) request to appoint Mr. David L. Chittenden to the position of Administrative Manager XVII, ISD (UC) effective September 21, 2009 with a salary of \$179,573.52 per year (\$14,964.46 per month). The requested salary will place Mr. Chittenden at the control point of the R-17 salary range and represents a 9.02% increase from his current base salary of \$164,709.84 per year (\$13,725.82 per month).

Mr. Chittenden is well qualified with 39 years of progressively responsible experience, more than 18 years of which have been with the County of Los Angeles, Internal Services Department. From November 2004 to March 2008, Mr. Chittenden served as the Branch Manager (Administrative Manager XVI, (UC)) of the Computing Services Branch which includes the Customer Assistance Division, Midrange Computing Division, Operations Division, Security and Business Recovery Division, Technology Division and the IT Shared Services Division. Since April 2008, he has served as the Acting General Manager of ISD's Information Technology Service Division which includes the Computing Services Branch, Telecommunications Branch, and Customer Applications Branch.

Mr. Chittenden will report to James Jones, Chief Deputy, ISD (UC) and will continue to perform the duties of the General Manager, Information Technology Services. His scope of responsibilities includes the financial management of the operating budget and the

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Each Supervisor
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Telephone Utilities budget, strategic and tactical planning, staff development, executive-level customer and management consulting, and resource management.

Based on this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by October 7, 2009, we will authorize the Department to proceed with this appointment.

Please contact Chiu Lee at (213) 974-1261 if you require additional information.

WTF:ES
GS:LG:cg

c: Executive Officer, Board of Supervisors
 Director of Internal Services Department

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